



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION

DRAFT
MINUTES
STATE ELECTIONS ENFORCEMENT COMMISSION
SPECIAL MEETING

5th Floor Conference Room
November 1, 2011
4:00 P.M.

I. Call to Order

Commissioner Cashman called the meeting to order at 4:04 P.M. Commissioners Castagno, Stankevicius, Jenkins and Bozzuto were present. Agency staff was also present.

II. Administrative Reports

Nancy Nicolescu provided further details to the SEEC Team Update.

John Neumon provided an administrative report for the SEEC Disclosure Unit.

- Approximately 500 hard copy filings were received for the October 11, 2011 filing date.
- The November 1, 2011 filing date has prompted many inquiries into the SEEC due to the weekend's storm and power outages.

John Neumon provided an administrative report for the SEEC Audit Unit.

- Review of remaining post-election audits for the 2010 election cycle.
- Review of preparations needed for the Grant Application Audits for the 2012 election cycle.

III. Discussion of creating a Personnel Search Committee

Proposed resolution for the purpose of establishing a personnel search committee specifically designed for the hiring of an executive director and general counsel consisting of the 5 sitting commission members.

It is hereby resolved that the Commission form a personnel search committee consisting of the 5 sitting members of the Commission and that it be created for the purpose of forming a report that describes 5 candidates or a certain number of candidates that will be returned to the Commission as a whole to be interviewed

Motion to adopt the resolution regarding the formation of a Personnel Search Committee moved by Jenkins – Seconded by Stankevicius. So voted.

IV. *Executive Session per C.G.S. §§ 1-231 and 1-200(6)(E), and 1-210(b)(1), and (e)(1)*

(Discussion of preliminary draft of job specification for Executive Director and General Counsel)

Discussion of the preliminary draft of job specification for Executive Director and General Counsel was discussed during public session. Executive Session did not convene during this special meeting.

The record reflects that Commissioner Cashman believes that the Executive Director specifications ought to be changed. He understands that the other commissioners do not agree with that.

It was moved by Commissioner Bozzuto and seconded by Commissioner Stankevicius to adopt the specification for the position of Executive Director and General Counsel as they have been presented to the Commission. The record reflects that Commissioner Cashman voted to oppose the motion. So voted. The motion was adopted by the Commission 4 to 1.

V. *Adjournment*

It was moved by Commissioner Jenkins and seconded by Commissioner Stankevicius at 4:54 P.M. to adjourn the meeting. So voted. Unless otherwise indicated, all votes of the Commission were unanimous.

The next regular scheduled meeting is November 16, 2011 at 9:00 A.M. in the 5th Floor Conference room.